



## 2023-2024 CCP INFORMATION PACKET

### CHECKLIST and ELIGIBILITY

#### FIRST STEPS:

- All students and parents should attend a CCP informational meeting
- Return the Intent to Participate Form to the EHS School Counseling Office by **April 1st**
- Return the College Credit Plus Parent/Student Acknowledgement Form to the EHS School Counseling Office by **April 1st**
- All students are encouraged to take a college entrance or placement exam

#### ELIGIBILITY:

Each college will determine your eligibility and admit you based on your college-readiness in one or more subject areas. Each institution will have its own admission criteria. Colleges may use your grade point average and/or your placement exam scores to determine eligibility for admission and/or enrollment in specific courses. You may not participate in the College Credit Plus program beyond your anticipated high school graduation date.

#### NEXT STEPS:

- Apply directly to the college or university you plan to attend and complete all steps required for a complete application** (Reminder: CCP classes taught at EHS are in partnership with Kent State University Ashtabula. Students must apply to KSUA)
- After you have applied to the university, submit a transcript request form to the EHS School Counseling Office and turn in any additional forms required through the university (Kent State applicants must complete KSU Permission Form)

#### AFTER YOU HAVE BEEN ADMITTED:

- Research which class(es) you want to take and any additional course eligibility requirements
- Meet with your EHS counselor if you have questions regarding your classes/schedule
- Attend orientation and meet with your CCP college advisor to register for classes
- Bring a copy of your schedule to your EHS school counselor
- Sign up for CCP Notifications from your EHS school counselor
- Attend the August CCP Meeting at EHS to learn about CCP procedures for the upcoming school year



# College Credit Plus Information

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## **What is College Credit Plus?**

Ohio's College Credit Plus can help you earn college and high school credits at the same time by taking college courses from community colleges or universities. The purpose of this program is to promote rigorous academic pursuits and to provide a wide variety of options to college-ready students. Tuition for a college course from a public college or university is free.

## **Potential Advantages of the College Credit Plus Program**

- Qualified students can experience a college environment, earn free college credits, and begin a College Credit Plus program pathway to their college degrees.
- Expands the curriculum available to students.
- Provides opportunities for “in-depth” study of those areas of special interest or need.
- Allows students to earn college credit while in high school.
- Provides financial support for taking college courses for high school credit.
- Allows students to experience college-level work/life prior to making final decisions about postsecondary education plans.

## **Potential Challenges and Risks of the College Credit Plus Program**

- A student's graduation may be postponed if the student fails a course at the university that is required for graduation.
- Students who fail a college course or who withdraw from a course inappropriately will have this reflected on their high school AND college transcript.
- Since college grades appear on the high school transcript, the student's cumulative grade point average may be negatively affected.
- Students who fail a college course or who withdraw from a course inappropriately will have to reimburse the school district for the cost of the course. Records and transcripts will be held in abeyance until the reimbursement is received by the school district's treasurer.
- Students may attend college courses with adults. Social and academic concerns may arise with students who are not ready for a university environment.
- Students will have an increased responsibility for learning in a challenging environment, increased travel time, and increased time for study. Students who need tutoring for college courses will need to rely on college professors and resources. May reduce opportunities for participation in high school activities due to time constraints.
- Registering for college classes and high school classes, returning and picking up college textbooks, and gathering important high school information (such as cap and gown ordering, prom information, standardized testing dates, scholarship information, club meeting times and activities) can be frustrating and stressful.
- May result in conflicting calendar dates between college and high school

## **Graduation Requirements**

No high school graduation requirement and/or grade promotion may be waived for any student participating in this program. College Credit Plus does NOT replace the requirements to earn a high school diploma.

## Process for Granting Credit

The student will earn transcribed college and high school credit upon successful completion of the course. High school credit will be awarded toward both graduation and subject area requirements of the district. All courses taken for high school credit will be counted in the student's grade point average.

Conversion of college hours to high school credits:

3 or more college semester hours = 1.0 high school credit

2 college semester hour = .66 high school credit

1 college semester hour = .33 high school credit

\*\*Students must maintain full-time student status through EHS.

It is up to the student to make sure that the courses that are taken during the College Credit Plus Program will transfer to their appropriate college or university upon completion. Go to <https://transfercredit.ohio.gov> to learn more about credit transfer among the state's public institutions of higher education or <https://www.transferology.com/> to learn more about credit transfer for private and out of state institutions of higher education.

## Maximum Number of College Credits

Students enrolled in the College Credit Plus program can only take up to 30 college credit hours per academic year and NOT more than 120 college credit hours throughout high school. Any student enrolling in more than the maximum college credit hours allowed each year will be required to "Self-Pay" for any credit that falls above that amount.

## Financial Obligations

Students attending a public college during the year under the College Credit Plus program will not be charged for tuition, books, or fees. Students attending a private college may be charged based on the particular private college and where the course is delivered, in accordance with the law. ***Financial obligations default to the student/parent if the student fails the course, drops the course after the college-approved drop date, or fails to complete the course.*** Student's financial obligations MUST be paid in full in order to participate in high school commencement ceremonies.

## Transportation

No form of transportation or reimbursement for transportation will be provided by Buckeye Local School.

## Scheduling

Participating in this program means that you are responsible for scheduling your classes at the college and high school level. Yearly schedules and vacation times may vary between the two. Scheduling conflicts are not the responsibility of the school district or college. It may be difficult or impossible to take the courses you want at both schools due to scheduling conflicts.

## Consequences of Failing

Classes failed or withdrawn with an "F" will receive an "F" on the high school AND college transcripts and will be computed into the high school and college GPA. Failure will affect eligibility to participate in student activities (i.e. athletics if the failed college course was one of the 5 credits needed for eligibility). Students/Parents are responsible for payment of courses where a student received an "F" AND where a student dropped a course after the college-approved drop date or failed to complete the course. Withdrawal from or failure of any CCP course does not insure re-enrollment in a similar course at the high school.

## Underperforming Student/Probation/Dismissal

An underperforming student is defined as a student who meets at least one of these conditions: 1. Has a cumulative gpa of lower than a 2.0 in the college courses taken through the CCP program. 2. Withdraws from, or receives no credit for two or more courses in the same term. An ineligible student is defined as a student who meets the definition of an underperforming student for two consecutive terms of enrolment.

**CCP PROBATION:** An underperforming student will be placed on CCP Probation. A student on CCP Probation may enroll in no more than one college course and the student may not enroll in a college course in the same subject in which the student earned a grade of D or F or for which the student received no credit.

**CCP DISMISSAL:** Students in the College Credit Plus program who are deemed "ineligible" and are placed on CCP Dismissal when the student meets the definition of an underperforming student for two consecutive terms of enrollment. Any student on CCP Dismissal may not take any college courses through the program. If the student had already registered for college courses prior to being dismissed, the student will request each college to dis-enroll the student from the courses. If the student fails to dis-enroll, the secondary school will promptly notify the student and the student's parents that the student will be responsible for paying all tuition, fees, and textbooks costs.

## **Weighted Course Conversion**

Grades for CCP courses will be weighted using the same scale as EHS courses. When an AP or Honors course in that subject area is offered at the high school, the CCP course will also be weighted based on the highest weight available.

## **Other Student Responsibilities**

Students are expected to follow the rules and regulations set by the college/university and the rules and regulations set for high school students detailed in the student handbook. It is the student's responsibility to make sure that they are aware of all deadlines within the College Credit Plus Program in relation to scheduling at the college level and at the high school level. There are no guarantees that courses will be available during any given semester. Also, it is the student's responsibility to make sure to keep abreast of all the deadlines that are to be followed at the home school for academic, social, and extracurricular events. The student is responsible to check dates, timelines, and requirements, and to adhere to all the requirements in a timely manner both at the college and high school.

## **FREQUENTLY ASKED QUESTIONS**

*Taken from the Ohio Department of Education Website*

### **Can I participate?**

If you are an Ohio student in grades 7-12 you can apply for College Credit Plus admission to any Ohio public or participating private college. The college will admit you based on your college-readiness in one or more subject areas. Your school counselor can help you understand your options, deadlines, and how to proceed. You may not participate in the College Credit Plus program beyond your anticipated high school graduation date. (Each institution will have its own admission criteria).

### **Where can I take college classes?**

Some college courses offered under College Credit Plus may be offered at your high school. You may also travel to the college where you have been admitted or enroll in one or more online courses offered by that college.

### **How does College Credit Plus impact athletic eligibility?**

If you are a student athlete, you must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws. To be athletically eligible, students must be passing five, one credit courses or the equivalent per grading period with the high school and college courses combined. Most College Credit Plus courses taken during a semester will equal one Carnegie unit, allowing students to earn more than the required five for athletic eligibility. Please check with your counselor to ensure that the course work you are taking is compliant with the OHSAA.

### **Who pays for college admission, textbooks, required course supplies, and fees?**

CCP students from public or non-public high schools who attend a public college are NOT required to pay for college course tuition, instructional tools, or supplies under any circumstances. A school district or nonpublic school may seek reimbursement from students/families under the following two circumstances: 1) If the student receives a failing grade at the end of the college course; or 2) If the student withdraws from or drops the college course subsequent to the 14th calendar day after the particular course began, unless the student is identified as being economically disadvantaged in accordance with Ohio Administrative Code 3333-1-65.6(B)(2).

### **Is the college credit I earned in high school through CCP guaranteed to transfer to another postsecondary institution?**

Thanks to Ohio's Transfer to Degree Guarantee, many entry-level courses earned at an Ohio public college are guaranteed to transfer to any other Ohio public college. Credits earned at private colleges, or those that you want to transfer to an out-of-state institution, will be evaluated on a case-by-case basis by the institution you are seeking to attend. Go to the [Ohio Transfer to Degree Guarantee](#) website to learn more about credit transfer among the state's public institutions of higher education. This tool allows you to find the best pathways to completing your degree and launching a successful career. Earning college credit will not affect applications for financial aid/scholarships limited to entering freshmen.

### **Can I take courses during the summer?**

The College Credit Plus Program will include courses taken during the summer term. The summer term will apply as the first term of the next school year. If you want to participate during a summer term, you must submit your letter of intent to participate early enough (between February 15 and April 1) to apply and gain admission to the college and register for course(s) in the spring. Many college summer terms begin in May.

**INTENT TO PARTICIPATE IN COLLEGE CREDIT PLUS**  
**ACADEMIC YEAR 2023 - 2024: PUBLIC SCHOOLS**

|   |  |
|---|--|
| <b>Date</b><br><i>After April 1, you will need permission from the school principal to participate.</i> |  |
| <b>School Name</b>  |  |
| <b>Student Name</b>   |  |
| <b>Student Grade Level 2023-2024</b>  |  |
| <b>Parent/Guardian Name</b>   |  |
| <b>Home Address</b>   |  |
| <b>Parent Phone Number</b>  |  |
| <b>Parent Email Address</b>   |  |
| <b>Student Phone Number</b>   |  |
| <b>Student Email Address</b>  |  |

**DECLARATION OF INTENT**

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the upcoming school year, and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program.

In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

Please sign and return this form to the secondary school by **April 1**.

Parent Signature \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Intentionally left blank. Please go to the next page.



|                     |
|---------------------|
| Date Received _____ |
| Initials _____      |
| Office use only     |

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

### College Credit Plus Parent/Student Acknowledgement Form

As specified in Revised Code 3365.01 through 3365.15, we acknowledge that we have been provided counseling services concerning the advantages, possible risks and consequences of participation as follows:

1. Program eligibility – students in grades 7-12 who apply for and are accepted into a college are eligible to receive a maximum of 30 college level credit hours per academic year (courses taken at the high school will deduct from the total amount of college credits a student is eligible to take). The first term of the academic year is the Summer term.
2. If a student fails, does not complete, or withdraws from a course after the 14th calendar day the particular course began for traditional 16 week courses (or per the college/university’s official drop date policy for accelerated classes), the student/family may be asked to reimburse the district for tuition, fees, and book costs for the course. Failure in a course will deduct from the 30 allowable credit hours per academic year.
3. If a student is expelled from the school, they will not be eligible to participate in College Credit Plus and may be asked to repay all costs associated with courses they were enrolled in prior to the expulsion.
4. Some courses will have their course grade weighted on the high school transcript and therefore will have a greater impact on a student’s GPA. Grades for CCP courses will be weighted using the same scale as EHS courses. **Only CCP courses in subject areas weighted at the high school will be weighted.** When an AP or Honors course in that subject area is offered at the high school, the CCP course will also be weighted based on the highest weight available.
5. Transportation to/from College Credit Plus courses and technology needed for online courses are the student’s responsibility.
6. It is the student’s responsibility to ensure that all course materials including textbooks are returned within 14 school days at the completion of the semester and in good condition. Missing or damaged materials may result in a fine.
7. It is the student’s responsibility to provide a copy of their college schedule to their EHS counselor. Scheduling difficulties may arise due to the timing of college courses offered.
8. College calendars often vary from high school calendars and may result in different start and end dates, exam dates, and possible conflicts.
9. The student is responsible for providing advance notice of any conflicts between the college’s exam schedule and the high school’s to his/her teachers and/or counselor.
10. As a result of not being in the high school setting full-time, some pertinent information regarding deadlines, upcoming events, etc. may be missed and it is the responsibility of students to ensure they receive this information.
11. Student athletes are required to meet OHSAA athletic eligibility requirements, regardless of where the classes are taking place.
12. Students must take the end-of-course exams in English II, Algebra I, Geometry and Biology to fulfill Ohio graduation requirements even if enrolled in these courses at the college level.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**This document provides confirmation of counseling for the College Credit Plus program.**

- Each public and participating nonpublic secondary school shall do all of the following with respect to the College Credit Plus program:
  - Provide counseling services to students in grades six through eleven and to their parents before the students participate in the program to ensure that students and parents are fully aware of the possible consequences and benefits of participation.
- Counseling information shall include:
  - Program eligibility;
  - The process for granting academic credits;
  - Any necessary financial arrangements for tuition, textbooks, and fees;
  - Criteria for any transportation aid;
  - Available support services;
  - Scheduling;
  - Communicating the possible consequences and benefits of participation, including all of the following:
    - The consequences of failing or not completing a course under the program, including the effect on the student's ability to complete the secondary school's graduation requirements;
    - The effect of the grade attained in a course under the program being included in the student's grade point average, as applicable;
    - The benefits to the student for successfully completing a course under the program, including the ability to reduce the overall costs of, and the amount of time required for, a college education.
    - The academic and social responsibilities of students and parents under the program;
    - Information about and encouragement to use the counseling services of the college in which the student intends to enroll;
    - The standard packet of information for the program developed by the Chancellor of the Ohio Department of Higher Education. (See the [www.ohiohighered.org/ccp/resources](http://www.ohiohighered.org/ccp/resources) page for the Information Session PowerPoint presentation.)
    - Information about the potential for mature subject matter, as defined in section [3365.035](#) of the Revised Code, in courses in which the student intends to enroll through the program and notification that courses will not be modified based upon program enrollee participation regardless of where course instruction occurs. The information shall include the permission slip described in division (B) of section [3365.035](#) of the Revised Code (attached).
    - Secondary schools must also provide information of the administrative rules of Course Eligibility (OAC 3333-1-65.12) and Underperforming Students (OAC 3333-1-65.13).
    - Information about Options A and B to include the following details:
      - Public Schools
        - option A: The student/family will be financially responsible for tuition and the cost of all textbooks, materials, and fees associated with the College Credit Plus course. Under Option A, the student/ family must work directly with the college to arrange to make payment. Option A allows the student to choose to earn both college credit and high school credit OR only college credit. Option A must be elected at the time the student registers for college courses. Students must inform the college and the secondary school of electing Option A and whether student wants to earn both high school and college credits or only college credits
        - option b: The state of Ohio is financially responsible for the eligible course(s) in which the student chooses to enroll. If Option B is selected, the funding for the course will be deducted from the secondary school and redirected to the college. The student will receive high school and college credit.
        - Combination of Options A & B: Student/family chooses to be responsible for all tuition, textbooks, materials, and fees for one or more courses. If this option is chosen, the student must inform the college which course(s) will be under Option A and which will be under option B.
        - Students must inform the college of the choice of Option A or B when registering for courses. Students must inform the secondary school of whether the student wants to receive both high school and college credits or only high school credits.
        - The final date to change the election of Option A or Option B is on or before the college's no-fault withdrawal date





