

# Buckeye Local School District Credit Flexibility Packet



## THE PROCESS

- Discuss possible credit flex opportunities with your parents and school counselor.
- Complete the required application.
- Secure the appropriate course standards from the [Ohio Department of Education](https://education.ohio.gov/Topics/Learning-in-Ohio) website (<https://education.ohio.gov/Topics/Learning-in-Ohio>). These standards and guidelines will help you complete the application.
- Be prepared to meet with a counselor/administrator to discuss your credit flex opportunity and to secure its approval.
- Complete your credit flex program by the deadline and/or have transcripts/documentation sent to your school counselor/administrator when the program/course is completed.

# **Buckeye Local School District Credit Flexibility Plan**



## **Introduction**

Credit Flexibility provides BLSD students with the ability to broaden their curricular options through alternative coursework, assessments, and performance(s) by providing flexible learning time(s) and settings. Students will not be measured by traditional “seat time,” but by their mastery of the content standards through their enrichment activities or performance. Approved and completed coursework will appear on the student’s transcript and count towards graduation requirements.

## **Application**

Any student may apply for credit to be awarded through Credit Flexibility. The student will submit an application on the district Credit Flexibility Application and Contract form. All required information must be presented. The student may be required to provide supporting documentation as determined by the school counselor/administrator.

## **Review of Application**

The application will be reviewed by the school counselor/administrator. Upon approval of a completed application, the student will proceed with the learning activity and credit will be awarded accordingly. An appeal may be made to the Superintendent or designee should a student’s proposed alternative learning credit application be denied.

## **Awarding Credit**

The student will be eligible to receive credit upon satisfactory completion of the approved alternative coursework, activity, assessment and/or performance.

## **Transportation, Fees and Supplies**

The District shall not assume responsibility for student transportation, program registration fees, and/or purchase of books, materials, supplies, or other items necessary for student participation in such a program.

## **Retroactive Credit**

Students will not be allowed to retroactively receive credit for courses or experiences taken prior to the submission of an application. Students may however, demonstrate proficiency (test/performance only) by using scores from tests taken prior to the submission of an application.

## **Program Integrity**

In order to ensure the integrity of the learning experience approved under this program, the student will be required periodically and/or upon demand to provide evidence of progress and attendance. The school counselor/administrator will be responsible for certifying course completion and awarding the credits consistent with the district's policy on graduation. If a student ceases to attend or is unable to complete the credit flex opportunity for any reason, the application will be considered completed and a final grade will be determined. Extenuating circumstances can be used for consideration of voiding the program upon approval of BLSD staff.

## **Athletic Eligibility**

The Ohio High School Athletic Association (OHSAA) and The National Collegiate Athletic Association (NCAA) operate independently from the Ohio Department of Education and each set specific eligibility rules for participation in high school and college sports. Students and parents should discuss OHSAA eligibility requirements with school staff prior to the development of a student’s individual learning plan to ensure compliance with OHSAA and NCAA rules.

**HIGH SCHOOL ATHLETICS:** Students wishing to participate in high school athletics must be aware that the credit flex learning experience(s) can be factored into their eligibility determination. OHSAA requires that student-athletes must receive passing grades in a minimum of five 1 credit courses, or the equivalent, in the immediate preceding grading period in order to be eligible to participate.

**COLLEGE ATHLETICS:** Students who anticipate participating in sports at the college level should carefully consider the possibility that the NCAA Eligibility Center may not include some Credit Flexibility options as part of the qualifying core courses required for Division I and II eligibility. Students wishing to pursue Division I or Division II NCAA athletic eligibility are responsible for ensuring that they will meet the appropriate recommendations. The NCAA has determined that they will **not** accept “credit by exam” as an approved core course. We recommend that students continue to enroll in courses posted on the approved NCAA website to ensure eligibility for participation. See your school counselor if you have any questions.



## Application and Contract Form for Credit Flexibility

### STUDENT INFORMATION

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Expected Year of Graduation: \_\_\_\_\_ IEP/504  YES  NO

Student Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Student Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Is the student a student-athlete?  YES  NO

(if the student is an athlete, a conference between the student, school counselor, and athletic director is recommended)

### COURSE INFORMATION

Course Title: \_\_\_\_\_

Supervising Teacher: \_\_\_\_\_

Evaluator Name (if different from Teacher of Record): \_\_\_\_\_

Course Start Date: \_\_\_\_\_ Course End Date: \_\_\_\_\_

Category of Credit Flexibility you are applying for:  Educational Option (Student Designed Study)  
 Demonstration of Proficiency\* (Test/Performance only)

Amount of Course Credit:  .25  .5  1  2  Other: \_\_\_\_\_

Grading Criteria:  Pass/Fail  
 Traditional – A – 90%, B – 80%, C – 70%, D – 60%

Weighting:  Honors Weight  AP/CCP Weight  Unweighted

Fees: \_\_\_\_\_

### ACTION PLAN

**Learning Expectations:** Description of what the student will do to earn this credit (check all that apply)

\_\_\_\_ Credit Through Examination      \_\_\_\_\_ Online Coursework      \_\_\_\_\_ Performance Portfolio  
\_\_\_\_ Community Service Learning      \_\_\_\_\_ Internship/Work Study      \_\_\_\_\_ Private Instruction  
\_\_\_\_ Correspondence Courses      \_\_\_\_\_ Independent Study      \_\_\_\_\_ Other  
\_\_\_\_ Summer Learning Activities

**Learning Standards to be addressed** (refer to <https://education.ohio.gov/Topics/Learning-in-Ohio>):

\_\_\_\_\_  
\_\_\_\_\_

**Evaluation Criteria** (how will this plan be evaluated):

\_\_\_\_\_  
\_\_\_\_\_

The student and parent must initial each item below, indicating they have read and accepted the following terms:

Student	Parent	Terms
		The student holds primary responsibility for the overall success or failure of the course and will provide his/her own supplies and material.
		The student agrees to abide by the conditions set forth in the Learning Plan and understands that if the agreed project is not completed, credit will not be awarded, and graduation eligibility may be impacted.
		The student will have until the established "end date" to complete the course or the student may be withdrawn from the course. Upon completion, the grade earned will be posted on the student's transcript.
		The student agrees to honor the Academic Honesty Policy regarding cheating, plagiarism, and dishonesty for Online courses.
		The student's teacher and/or other school authorities have the right to cancel the credit/course option if: (1) The student does not regularly and actively engage with the teacher and course material; (2) The student does not meet progress monitoring check deadlines to complete the course. (3) The student violates any rule/policy stated in the student handbook.
		The teacher's decision regarding the cancellation from the course may be appealed to the Principal. A letter outlining the reason(s) for the appeal must be received by the Principal within 10 calendar days following notification of withdrawal. The Principal's decision on the appeal is final.
		The student has the right to appeal a grade or be withdrawn from his/her educational option.
		The student will be required to take appropriate state exams with their peers during the regularly scheduled weeks of the year and meet the Ohio Graduation Requirements.
		It is the student's responsibility to work with the teacher advisor to document progress and eligibility. If the student has questions regarding eligibility, please see the school counselor or the extra-curricular office.
		BLSD Credit Flexibility may impact a student's athletic eligibility.
		If the student is an athlete, it is understood that this could affect athletic eligibility and/or scholarship opportunities. The student and parents have discussed OHSAA and NCAA eligibility rules with the school counselor prior to developing a learning plan.

**I agree to abide by the conditions set forth in the Learning Agreement and understand that if I do not complete the attached project, I will not receive credit for the course listed above. I understand that without this credit my status towards graduation may be impacted.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mentor/Supervising Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Counselor Signature: : \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use ONLY:** Date Received: \_\_\_\_\_  **Approved**  **Denied**  **Returned for Revision**

School Administrator: \_\_\_\_\_

Explanation (if denied/returned): \_\_\_\_\_

Date Completed: \_\_\_\_\_

Final Grade: \_\_\_\_\_