



BUCKEYE

LOCAL SCHOOL DISTRICT
A S H T A B U L A , O H I O

Patrick E. Colucci, Sr., Superintendent
Kassandra Brand, Treasurer

3436 Edgewood Drive • Ashtabula, OH 44004
Phone: 440.998.4411 • Fax: 440.992.8369

Congratulations on qualifying for consideration for entrance into the National Honor Society!

Prior to 2026, students must have a 3.4 cumulative weighted GPA to qualify for NHS. For the Class of 2026 and all subsequent classes, the GPA requirement for eligibility will be a 3.5 weighted GPA once they reach their junior year.

A confidential Faculty Council assists in determining membership based on established criteria:

- Demonstration of documented, verifiable leadership roles
- Demonstration of documented, verifiable service to the community and/or school
 - See next page for **minimum requirements** to be considered for NHS
- Exemplary character, including but not limited to, in the past 12 months, no record of cheating, plagiarism, academic dishonesty, violating of school rules or civil offenses in the community
- An essay that highlights why the student is a worthy candidate for NHS selection
- Only students who have attended the school for the equivalent of one semester may be considered for membership, per the NHS Constitution.

Please review the remainder of this packet for details on the above.

To complete your candidacy, please review and complete the following:

- Carefully read the directions for each section and give yourself plenty of time to complete it.
- No one is allowed to complete your packet and/or write your essay for you.
- Only list awards and activities that were completed **during your ninth grade year and after.**
- All information should be typed.
 - Please use 11 - 12 point font, single-space in an easily readable typeface.
- A **COMPLETED FORM** must be submitted to the School Counseling office by 3:00 p.m. on _____ . No exceptions. **LATE FORMS WILL NOT BE ACCEPTED.**

IF THE FORM IS NOT SIGNED BELOW BY BOTH PARENT/GUARDIAN AND STUDENT, IT WILL NOT BE VALID OR, IN TURN, ACCEPTED.

By signing below, I certify that I alone completed my submission form and essay and that the information I have provided is accurate and truthful.

Printed Name: _____

Signature of Student: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

If the Candidate Submission Form has any missing information/components, it will be evaluated as-is.



IMPORTANT DATES AND THE PROCESS

1. Juniors and seniors who are eligible to submit their Candidate Submission Form will be notified via an assembly no sooner than October 1 and no later than November 15. Students will be notified about this assembly over the announcements and through email. Freshman and sophomores are not eligible to apply.
2. Once all Candidate Submission Forms have been received, a Teacher and School Counselor Form for NHS Candidate Evaluation sheet will be distributed to all staff members. Students will be evaluated in the **Leadership** and **Character** categories based on their Candidate Submission Forms as well as the qualities and the characteristics that they demonstrate throughout the school and in the community on a daily basis. The teaching and counseling staff will evaluate students on a 4-point scale, with 0 being the lowest and 4 being the highest. The staff can use ½ point increments if necessary.
3. For the **Service** category, the NHS adviser will verify all service hours with the main office based on the EHS Volunteer Logs that students turn in to the principal to document their volunteer hours. **NO OTHER SERVICE HOURS SHALL BE USED OTHER THAN WHAT ARE DOCUMENTED ON THE EHS VOLUNTEER LOG SHEET.** This information will be passed on to the Faculty Council, which they will use to help determine whether a candidate will become a member of NHS.
 - a. **Class of 2023 and Class of 2024: a minimum of 15 documented, verifiable hours on EHS Volunteer Log**
 - b. **Class of 2025: a minimum of 20 documented, verifiable hours on EHS Volunteer Log**
 - c. **Class of 2026 and beyond: a minimum of 25 documented, verifiable hours on EHS Volunteer Log**
4. After the Faculty Council deliberates and votes, they report their results to the principal for final approval. Parents and students will be notified in writing about the timing of the induction approximately one week after the Faculty Council meets, sometime during the week of November 14, 2022. However, phone calls will be made home to inform parents no later than Wednesday, November 16, 2022. Students who have not been selected will also be notified in writing approximately one week after the Faculty Council meets, sometime during the week of November 14, 2022.
5. The tapping ceremony for the new inductees will be held in the Edgewood High School auditorium at 8:00 a.m. on November 30, 2022. Induction of the National Honor Society inductees will be held on November 30, 2022 in the Edgewood High School inner cafeteria at 6:00 PM. Details on both events to follow.

SEE NEXT PAGE FOR YOUR CANDIDATE SUBMISSION FORM AND ESSAY PROMPT AND GUIDELINES



CANDIDATE SUBMISSION FORM

Create your own document in the same format seen below. Please use 11 - 12 point font in an easily readable typeface. Make sure your name is on EACH PAGE of your submission. Remember, make this neat and professional, much like you would a resume.

NAME _____
ADDRESS _____
PHONE _____
PARENT/GUARDIAN NAME _____

SECTION I:

LEADERSHIP: (List positions you have held in school, the community, or at work. You must be able to include the dates for which you held the position and a point-of-contact and that contact information so that we can verify, if needed. Some examples of leadership can include, but are not limited to, class offices, Student Council, athletic captaincy, club offices, working the election polls, leadership roles at your job--shift manager and other leadership job titles) The following are **NOT** examples of leadership positions: babysitting, umpiring/refereeing, lifeguarding, or tutoring.

In addition to what the candidate includes, the teaching and counseling staff will evaluate students on a 4-point scale, with 0 being the lowest and 4 being the highest. The staff can use ½ point increments if necessary. The staff will provide documentation of objective evidence regarding the candidate’s leadership qualities as demonstrated throughout the school day and in the community. The Faculty Council will consider this information when deliberating about whether the candidate will be selected for NHS.

Please include the following information for EACH leadership position; otherwise, it will not be considered:

Leadership position: _____ Dates at position: _____
Activity/Organization: _____ Supervisor & Phone #/Email: _____

SECTION II:

CHARACTER: (positive personal attributes with examples; this is the spot where you could include your job as evidence of your work ethic, etc; involvement in sports, clubs, office/teacher’s aid)

Please use bullet points and be as specific as possible.



In addition to what the candidate includes, the teaching and counseling staff will evaluate students on a 4-point scale, with 0 being the lowest and 4 being the highest. The staff can use ½ point increments if necessary. The staff will provide documentation of objective evidence regarding the candidate's character as demonstrated throughout the school day and in the community. The Faculty Council will consider this information when deliberating about whether the candidate will be selected for NHS.

SECTION III:

SERVICE: The NHS adviser will verify all service hours with the main office based on the EHS Volunteer Logs that students turn in to the principal to document their volunteer hours. **NO OTHER SERVICE HOURS SHALL BE USED OTHER THAN WHAT ARE DOCUMENTED ON THE EHS VOLUNTEER LOG SHEET.** This information will be passed on to the Faculty Council, which they will use to help determine whether a candidate will become a member of NHS.

- a. **Class of 2023 and Class of 2024: a minimum of 15 documented, verifiable hours on EHS Volunteer Log**
- b. **Class of 2025: a minimum of 20 documented, verifiable hours on EHS Volunteer Log**
- c. **Class of 2026 and beyond: a minimum of 25 documented, verifiable hours on EHS Volunteer Log**

The teaching and counseling staff will NOT evaluate students on the SERVICE section of the NHS Candidate Submission Form. Instead, **ONLY** the EHS Volunteer Log forms will be used to determine whether a candidate has satisfied the Service component of the NHS criteria.

Please make sure your Volunteer Logs are updated and submitted to the main office PRIOR TO your NHS Candidate Submission Form being submitted to the School Counseling Office. Otherwise, they will not be considered.

ESSAY PROMPT AND GUIDELINES ON THE NEXT PAGE



SECTION IV:

NHS Candidate Submission Essay Prompt and Rubric

PROMPT: In 500 words or less, compose an essay in which you highlight something you think the EHS staff should know about you that your Candidate Submission Form does NOT show.

- Thoughtfully addresses the prompt in 500 words or less; use adequate paragraphing and a thorough development of thesis/topic
- Stay on focus throughout the essay
- Provide details and/or anecdotes to demonstrate the quality that you wish to highlight
- Provide smooth transitions between and within paragraphs
- Use formal writing conventions, including but not limited to appropriate diction, grammar, spelling, capitalization, and punctuation
- 11 - 12 point font in a readable typeface; double-spaced

DOUBLE-CHECK—DID YOU PUT YOUR NAME ON EVERY PAGE?